



Annual General Meeting

Minutes April 24, 2023 – 1:30 PM

1. **Call to Order & Opening Prayer** – Alexis Abello
2. **Board Introductions** – Alexis Abello
3. **Attending:** *In Person* - Alexis Abello, Jennifer Foley, Theo Lautsch, Stan Laustch, Jennifer Dickson, Jacob Dickson, Robert Laverdiere, Daryl Tumbach, Eileen Tumbach, Val Tienkamp
Virtually - Jim Dietrich, Don Hansen, Amy Andree, Jacey Kukura
Regrets: Elizabeth & Dustin Heatcoat
4. **Establish AGM Quorum:** (9 eligible members required) 14 voting members present
5. **Adoption of Agenda.** Motion to adopt the Agenda made by Daryl Tumbach. Seconded by Stan Lautsch. Carried.
6. **Adoption of [April 24, 2022 AGM Minutes](#).** Motion to adopt the minutes as read by Theo Lautsch. Seconded by Val Tienkamp. Carried.
7. **Business Arising from Minutes** - None.
8. **Reports** – see attached [2023 Agenda & Reports Package](#)
 - 7.1 Chairperson’s Report – No report as there was no Chairperson in 2022.
 - 7.2 Summer Director’s Report – Seth Bushnell - No report.
 - 7.3 Finance Report – Jim Dietrich
 - 7.3.1 Reviewed 2022 Financial Statement
 - 7.3.2 Budget for 2023 – to be discussed and approved by the Board
 - 7.4 Maintenance Report – Theo Lautsch
 - 7.5 Program & Personnel – Alexis Abello
 - 7.6 Communication Report – Jennifer Foley
8. **Discussion on Reports**
 - 8.1 Question and Answer Period
 - 8.1.1 Concern regarding not seeing promotion materials in parishes - digital promotion materials are currently circulated to all parishes, deanery contacts, schools, and camp contacts. Perhaps we should consider adding a physical Parish Promo Package back into the mix as some people are not printing out the provided materials.
 - 8.2 Motion to accept and File Reports as presented by Val Tienkamp. Seconded by Jim Dietrich. Carried.

9. New Business

9.1 Motion to adopt Public Engagement/Review of Financials for Incorporation made by Val Tienkamp. Seconded by Theo Lautsch. Carried.

9.2 Call for Committee Volunteers (Finance, Maintenance, Programming, Communications, Fundraising

9.3 Slate of Officers:

Two Year Term - Jennifer Foley

One Year Term – Theo Lautsch

Two Year Term - Alexis Abello

One Year Term – Jim Dietrich

Two Year Term - _____

One Year Term – Val Tienkamp

Two Year Term - _____

One Year Term – Don Hansen

Two Year Term - _____

One Year Term – _____

K of C Reps – District 4

Moose Jaw -

Lisieux -

Assiniboia -

Lafleche -

Moose Jaw -

K of C Reps – District 6

Ponteix -

Shaunavon -

Swift Current -

Hodgeville –

Gull Lake –

Maple Creek - Daryl Tumbach

K of C Reps – District 13

Fox Valley -

Election Procedures:

- Nominating Committee/Chairperson opens the election process by announcing the vacant positions on the board and nominees up for election.
- Call for additional nominations from the floor. To give people more time to consider nominations from the floor, the Chair can invite nominees to say a few words on their nomination, or he or she can invite the membership to review the nominee backgrounders, if provided.
- *If NO election is required:* Request a motion to close nominations. Direct the voting process by proposing the nominated candidates to be accepted and calling the vote.
- *If an election is required:* Appoint the scrutineers and outline their role.
 - Request a motion to close nominations.
 - Announce the voting process:
 - How the votes will be collected: ballot, voice, etc.
 - How the voting will be called: by individual, or by slate
 - How to fill out their ballot (if applicable)
 - Direct the voting processes by calling the position and naming the candidates, and calling the vote; OR direct the voting process by proposing the slate of candidates to be accepted and calling the vote.
 - Scrutineers collect the vote (pick up ballots, or count hands raised) after each position vote, or after the slate has been announced. Scrutineers leave the room to count votes and prepare a tally sheet.
 - AGM continues with other business, or takes a brief recess.
 - Scrutineers provide results and results are announced before motion is made to destroy the ballots.

9.4. Motion made to accept nominations for Board Terms and declare them elected by Theo Lautsch. Seconded by Val Tienkamp. Carried.

10. Other

10.1 PayPal Giving Fund Canada Income Tax Donation Receipt Registered Charity Number -

For all those who make online donations through the camp website and are looking for the Registered Charity number on any emailed PayPal Giving Fund Canada official donation receipts for tax purposes, you will find it near the bottom of the email (#812867752RR0001). Any online donations made through Paypal Canada Giving Fund can be made either to a general fund or designated to a specific organization. Official tax receipts are provided by PayPal Giving Fund Canada directly and emailed immediately. The funds are then forwarded directly to organizations monthly. The general PayPal Canada fund is divided between all organizations registered with Paypal Giving Fund Canada a couple times a year which means Camp gets additional fundraising dollars thanks to PayPal Canada's dedication to philanthropic service to non-profits.

10.2 R.M. 2022 Fire Inspection Remediation Needs - total estimated cost \$10,000.00.

10.2.1 The following has already been completed:

- Carbon monoxide detectors installed.
- All burnt out exit sign light bulbs have been replaced.
- Upgraded fire extinguishers installed in the garage and the kitchen.
- All 2-prong extension cords have been removed and replaced with surge protected 3-prong power bars, for temporary, situational use only.
- Grass & brush clear space maintained 6m (20 ft) away from all buildings.
- Fire Safety Plan updated & posted in Main Hall & kitchen.
- Propane tanks & gasoline properly stored in the garage area.
- Stove inspection & repairs by a qualified gas fitter.

10.2.2 The following will be completed before the 2023 camper season:

- Smoke detectors hard-wired into Cabin 5 & 6.
- All fire extinguishers will be annually inspected.
- Monthly testing & records maintained of smoke detectors, emergency lighting (Main Hall, kitchen, M&M, and all washrooms), and fire extinguishers (garage, kitchen, M&M, boathouse).
- A new kitchen fire suppression will be installed by [Kost Fire & Safety \(quote\)](#).
- Annual commercial cooking system inspection, maintenance, and cleaning by a qualified technician.
- Emergency lighting will be installed in the Kitchen, Main Hall, M&M, and all washrooms.

11. **Adjournment** Meeting declared closed by chairperson Alexis Abello at 3:00 pm.

12. **Closing Prayer** by Alexis Abello



Chaired Meeting in-lieu of No Chairperson - Alexis Abello



Secretary – Jennifer Foley

Minutes Approved: **Mar 20, 2023**