

May 31, 2014

Camp Lemieux - AGM Agenda – Swift Current

1. Prayer
2. Introductions
3. Approval/amendment of the agenda
4. Approval of minutes from our May 05, 2013 - AGM Meeting.
5. Reports
  - a. Chair – Stan Lautsch
  - b. Friends of Camp Lemieux -
  - c. Maintenance and Facilities – Justin Foley
  - d. Program – Jim Dietrich
  - e. Hiring – Jim Dietrich
  - f. Budget – Dustin Heatcoat
6. Old Business
  - a. Trust Fund – Memorial Donations/Bequests recognition – Dustin/Stan  
Ongoing
  - b. Diocese Loan – Stan Lautsch
7. New Business
  - a. Slate of Officers
    - i. One year term – Open \_\_\_\_\_  
One year term – Open \_\_\_\_\_  
One year term – Marc Benjamin  
One year term – Marianne Gordon  
Two year Term – Open \_\_\_\_\_  
Two year term – Jim Dietrich  
Two year term – Justin Foley  
Two year term – Dustin Heatcoat  
Two year term – Stan Lautsch  
Spiritual Director – Open \_\_\_\_\_
8. Other business
  - a.
9. Adjournment/Closing Prayer

A.

## 2014 AGM - Chair report

Initiatives - One of our initiatives was to meet regularly and more often. While I think this was a genuine goal of the Board the fact is we cancelled more meetings than held due to busy lives and unable to meet quorum. We did hold conference calls to try to get more involvement, but that even proved to be a challenge. We are working on setting dates well in advance to meet more often.

### Ongoing issues:

Insurance claim – We are still working on completing our hail storm insurance claim. While most of the work has been completed, we are concerned with the workmanship and materials uses. We have not made final payment to the contractor and are seeking legal advice as to a next and final step.

Dealings with the neighbor – The property owner that has land just outside our gates, was using the land just next to him (our lease land) for storage and asked to erect a solar array on the same property. As we did not see a problem with his proposal and he had made gesture to help with some improvements with the area, we granted conditional use. The first condition was to obtain all required permission and approval and that it would be remove if we asked.

It has since been brought to our attention that no permissions or permits were obtain and in fact it would be violating RM Bylaws for him to use the land for what he was intending. After some discussion with the RM and land owner, we asked the Ministry of the Environment (who is the land owner) for a judgment. They concluded that he was in violation and they would back us up in having the array moved. A letter has been sent asking for acknowledgement by June 15 and compliance of removal by June 30.

Spiritual Director, Board members, Knights involvement - These three areas have been another challenge in keeping Camp running. While we have had good enrolment for priest to come out for Mass and Reconciliation, we have not had anyone at our Board Table for a few years.

As for Board members we have not run with a full slate for a few years also and at that many meetings do not make quorum although the work is being done.

Lastly, while the Knights have been named to the Camp, it is a struggle connecting to them and receiving both physical help as well as financial help. This is an area that needs to be addressed.

#### Expense Overview:

- Minimum wage has not change. The past few years the wage scale has been based on the 'new' 40 hour work week at 37.5 hours. So a first year counsellor has a weekly income of \$375 plus vacation pay. Do we consider basing our contract back on 40 hours x min wage like we did for the longest time? The budget is based on that. If we keep like we did last year and the year before we can trim a little off. Also based on the same number of staff of last year.
- I moved the accounting/bookkeeper budget into honorarai.
- Groceries are based on the same number of campers for our registration income.

It is very important we get over 200 campers this year. We have had sub 200 the past few years. Over 200 campers will put our income in a much better place.

Donations - we need to keep asking people to sign up for monthly giving.

Other expenses to consider but not budgetted for:

- Camp Laptop - Camp has a beast of an old compter in the office that was donated 5 years ago. If we do get something, even if it is used and a few years old, we need to make sure it is treated well.
- Camp Camera - we need something decent so we can get better promotional pictures.

Please fire any budget thoughts, questions, requests, or ideas this way.

If anyone has any question at all about anything 2013 income and expenses, please do not hesitate to ask (email, phone or at the meeting). I will have everything for 2013 at the meeting if anyone wants to see anything or get a complete breakdown.

Dustin



**Camp Lemieux Income Statement 01/01/13 to 31/12/13**

**REVENUE**

**Sales Revenue**

Camp Registrations	\$	38,045.00
Donations - Individuals	\$	707.96
Friends of Camp Fund Raising	\$	28,523.06
Donations - K of C	\$	3,622.70
Donations - Archdiocese	\$	3,750.00
Donations - Board Mileage	\$	4,926.24
Per Capita - K of C	\$	2,300.00
Sponsorship	\$	830.00
Teamwear	\$	1,019.00
T-Shirt Income	\$	130.00
<b>Net Sales</b>	<b>\$</b>	<b>83,853.96</b>

**Other Revenue**

Interest Revenue	\$	126.01
Miscellaneous Revenue	\$	88.85
<b>Total Other Revenue</b>	<b>\$</b>	<b>214.86</b>

**TOTAL REVENUE** **\$ 84,068.82**

**EXPENSE**

**Payroll Expenses**

Wages & Salaries	\$	33,233.50
EI Expense	\$	873.56
CPP Expense	\$	1,058.06
WCB Expense	\$	357.03
<b>Total Payroll Expense</b>	<b>\$</b>	<b>35,522.15</b>

**General & Administrative Expenses**

Accounting/Bookkeeper	\$	-
Advertising & Promotion	\$	1,380.85
Board Expenses/Meeting Expenses	\$	311.65
Board Mileage	\$	4,926.24
Capital Expenditures	\$	1,600.18
Cleaning Supplies	\$	903.25
Cleaning Supplies	\$	49.06
Courier & Postage	\$	-
Debt Reduction - Archdiocese Loan	\$	500.00
Director Formation & Education	\$	-
Groceries	\$	9,911.50
Honoraria	\$	500.00
Insurance	\$	1,284.27
Interest & Bank Charges	\$	201.14
Kitchen Upgrades	\$	-
Lease	\$	326.97
Mee Sports Shirts	\$	1,908.93
Membership - Dues & Fees	\$	175.00
Miscellaneous Expenses	\$	12.70
Office Supplies	\$	690.76
Program Expenses	\$	1,398.46
Property Taxes	\$	2,775.19
Repair & Maintenance	\$	3,910.04
Sanitation Services	\$	205.00
Sask Energy	\$	630.05
Sask Power	\$	1,731.79
Sask Tel	\$	543.82
Teamwear	\$	1,682.44
Telephone	\$	-
Travel	\$	784.40
Vehicle Expenses	\$	166.00
<b>Total General &amp; Admin. Expenses</b>	<b>\$</b>	<b>38,509.69</b>

**TOTAL EXPENSE** **\$ 74,031.84**

**NET INCOME** **\$ 10,036.98**

2014 Budget Worksheet Version 1

REVENUE

	2014 Budget	31-Dec-13	2013 Budget	2012 Actual	2012 Budget
<b>Sales Revenue</b>					
Camp Registrations	\$ 45,525.00	\$ 38,045.00	\$ 57,175.00	\$ 45,788.00	\$ 51,825.00
Camp Reunion Registration	\$ 200.00	\$ -	\$ 200.00	\$ 220.00	\$ 500.00
Donations - Archdiocese	\$ 3,500.00	\$ 3,750.00	\$ 3,500.00	\$ 3,750.00	\$ 1,500.00
Donations - Board Mileage	\$ -	\$ 4,926.24	\$ -	\$ -	\$ -
Donations - CWL	\$ 2,000.00	\$ -	\$ -	\$ 795.00	\$ 1,000.00
Donations - Individuals	\$ 13,000.00	\$ 707.96	\$ -	\$ 4,949.07	\$ 3,000.00
Donations - K of C	\$ 1,500.00	\$ 3,622.70	\$ 1,000.00	\$ 1,263.00	\$ 6,000.00
Donations - Parishes	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
Friends of Camp Lemieux Fund Raising	\$ 3,000.00	\$ 28,523.06	\$ 16,000.00	\$ 20,000.00	\$ 10,000.00
Grants	\$ -	\$ -	\$ -	\$ 104.00	\$ -
K of C Lotto Donations	\$ -	\$ -	\$ -	\$ -	\$ -
K of C Per Capita	\$ 2,000.00	\$ 2,300.00	\$ 2,000.00	\$ 2,077.00	\$ 2,500.00
Sponsorship	\$ -	\$ 830.00	\$ -	\$ -	\$ 500.00
Teamwear	\$ -	\$ 1,019.00	\$ -	\$ 921.21	\$ -
T-Shirt Income	\$ 150.00	\$ 130.00	\$ 250.00	\$ 15.00	\$ 500.00

**Net Sales** \$ 72,375.00 \$ 83,853.96 \$ 80,125.00 \$ 79,882.28 \$ 77,325.00

**Other Revenue**

Memorial Donations	\$ -	\$ -	\$ -	\$ 8,385.66	\$ -
Friends of Camp Lemieux - Memorial	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Revenue	\$ 100.00	\$ 126.01	\$ 80.00	\$ 53.85	\$ 80.00
Misc Revenue	\$ -	\$ 88.85	\$ -	\$ 3,610.79	\$ 70.00

**Total Other Revenue** \$ 100.00 \$ 214.86 \$ 80.00 \$ 12,050.30 \$ 150.00

**TOTAL REVENUE** \$ 72,475.00 \$ 84,068.82 \$ 80,205.00 \$ 91,932.58 \$ 77,475.00

EXPENSES

**Payroll Expenses**

Wages & Salaries	\$ 35,000.00	\$ 33,233.50	\$ 34,402.50	\$ 32,077.78	\$ 34,012.50
EI Expense	\$ 1,000.00	\$ 873.56	\$ 1,000.00	\$ 822.24	\$ 1,200.00
CPP Expense	\$ 1,100.00	\$ 1,058.06	\$ 550.00	\$ 496.98	\$ 1,500.00
WCB Expense	\$ 500.00	\$ 357.03	\$ 600.00	\$ 524.38	\$ 900.00

**Total Payroll** \$ 37,600.00 \$ 35,522.15 \$ 36,552.50 \$ 33,921.38 \$ 37,612.50

**General & Administrative Expenses**

Advertising & Promotions	\$ 1,400.00	\$ 1,380.85	\$ 2,500.00	\$ 1,826.73	\$ 1,800.00
Accounting/Bookkeeper	\$ -	\$ -	\$ 500.00	\$ -	\$ -
Board Mileage	\$ -	\$ 4,926.24	\$ -	\$ 2,544.00	\$ -
Capital Expenditures	\$ 4,000.00	\$ 1,600.18	\$ 4,000.00	\$ -	\$ 4,000.00
Business Meeting Expenses	\$ 500.00	\$ 311.65	\$ 300.00	\$ -	\$ 150.00
Courier & Postage	\$ 100.00	\$ -	\$ 100.00	\$ 62.53	\$ 150.00
Debt Reduction - Archdiocese Loan	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
Director Formation & Education	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
Membership - Dues & Fees	\$ 200.00	\$ 175.00	\$ 200.00	\$ 175.00	\$ 250.00
Groceries	\$ 11,200.00	\$ 9,911.50	\$ 13,458.07	\$ 11,107.46	\$ 12,817.21
Honoraria	\$ 700.00	\$ 500.00	\$ 200.00	\$ 100.00	\$ 500.00
Insurance	\$ 1,300.00	\$ 1,284.27	\$ 1,300.00	\$ 1,185.40	\$ 1,300.00
Interest & Bank Charges	\$ 250.00	\$ 201.14	\$ 300.00	\$ 271.92	\$ 600.00
Kitchen Upgrades	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
Lease	\$ 350.00	\$ 326.97	\$ 350.00	\$ 326.98	\$ 350.00
Office Supplies	\$ 250.00	\$ 690.76	\$ 250.00	\$ 217.19	\$ 100.00
Property Taxes	\$ 3,000.00	\$ 2,775.19	\$ 4,200.00	\$ 4,096.46	\$ 4,500.00
Program Expense	\$ 1,500.00	\$ 1,398.46	\$ 2,100.00	\$ 2,161.62	\$ 2,000.00
Misc Expenses	\$ -	\$ 12.70	\$ -	\$ -	\$ 100.00
Repair & Maintenance	\$ 4,000.00	\$ 3,910.04	\$ 4,000.00	\$ 5,534.71	\$ 4,000.00
Mee Sports Shirts	\$ 2,000.00	\$ 1,908.93	\$ 2,000.00	\$ 1,819.38	\$ 2,500.00
Teamwear	\$ -	\$ 1,682.44	\$ -	\$ 899.52	\$ -
Telephone	\$ -	\$ -	\$ -	\$ 122.95	\$ -
Travel	\$ 250.00	\$ 784.40	\$ 250.00	\$ 227.28	\$ 500.00
Sask Energy	\$ 675.00	\$ 630.05	\$ 600.00	\$ 489.43	\$ 700.00
Sask Tel	\$ 600.00	\$ 543.82	\$ 600.00	\$ 394.31	\$ 1,800.00
Sask Power	\$ 1,800.00	\$ 1,731.79	\$ 1,600.00	\$ 1,430.19	\$ 2,700.00
Sanitation Services	\$ 350.00	\$ 205.00	\$ 350.00	\$ 102.50	\$ 350.00
Cleaning Supplies	\$ 1,000.00	\$ 952.31	\$ 1,000.00	\$ 294.02	\$ 1,000.00
Vehicle Expenses	\$ 1,200.00	\$ 166.00	\$ 1,200.00	\$ 985.38	\$ 1,200.00

**Total General & Admin Expenses** \$ 38,125.00 \$ 38,509.69 \$ 42,858.07 \$ 36,374.96 \$ 43,867.21

**TOTAL EXPENSES** \$ 75,725.00 \$ 74,031.84 \$ 79,410.57 \$ 70,296.34 \$ 81,479.71

**NET INCOME** -\$ 3,250.00 \$ 10,036.98 \$ 794.43 \$ 21,636.24 -\$ 4,004.71



C.

### **Work Done at Camp 2013**

Thank you to everyone that come out and helped throughout the year. We were short on volunteers through the year, but we had a good turn out for fall shutdown and a few people for spring cleanup. We stored the docks in a different area North of the boathouse this year. Hopefully will help with our dead grass issue. Lawn mower is still not working needs to be taken in and looked at or maybe someone can go out and look at it. Leaves are still an issue as they do not fall until after cleanup is done. Blaine donated a leaf rake this year for behind the garden tractor and we purchased a leaf blower, but we need someone to run them. I am still stuck on the issue of getting rid of our leaves each year, we need to find a way to dispose of them.

Changed out faucets in kitchen and dining area

Changed shutoffs under sinks in kitchen and dining area

Changed guts on shower knobs and toilets in main hall

Repaired small leaks as necessary

Installed and wired vent fans in big washrooms

Rented lift and cut down dead and fallen branches

Cut up tree that had fallen in big wind storm

General cleanup

Changed out key switch guts on mower

Removed old electric water heater from main hall

Changed fishing dock over to deck boards

Painted ceilings in Cabin 1 and 4

Painted floors in Cabins 1-4

Tore down cross on hill

Fabricated and installed new cross on hill

Changed bathroom well pump starter

Fabricated new drinking fountain holders on Cabin 5 and 6

Installed 2 new drinking fountains

Cleaned up tree mess around wood shed ( Needs to be burnt this winter)

Worked on garden tractor (Still not working)

Blaine- grass and grounds maintenance

Cleaned up mess around garage, only thing left is the cooler walls

Camp cleanup

Camp Lemieux AGM  
May 5, 2013

Swift Current, SK

Meeting called to order 2:14pm

Prayer

The following people were present:

Marc Benjamin  
Eric Lautsch  
Stan Lautsch  
Michelle Perrault  
Jonah Shaver  
Jim Dietrich  
Gerry Gauvin  
Lane Francis  
Nicole Francis  
Valerie Tienkamp

Board Members not present: Justin Foley, Marianne Gordon, Dustin Heatcoat

Marc moved Eric 2<sup>nd</sup> adopt agenda as presented carried

Val Motion minutes accepted as circulated 2<sup>nd</sup> Marc. carried

- A. Friends of Camp Lemieux – no report
- B. Maintenance – written report submitted by Justin Foley, locksets purchased by K of C from Lanigan,
  - a. Need to do maintenance on the ovens only 2 out of 4 currently working
- C. No program report, 218 campers last year, 44 Kidz Kampers, 15 CITS
- D. Jonah Shaver has been hired as camp director for the summer programs
- E. Val motion to accept and approve proposed budget as presented, Marc 2<sup>nd</sup> carried

Marc motion to accept reports as presented Eric 2<sup>nd</sup> carried

Old Business:

- A. Bequest recognition...tabled to be dealt with at a board level
- B. Privacy Policy/criminal record checks – people who are vulnerable ... tabled

- C. Diocesan Loan: New washroom facility we aren't sure about the terms and conditions on loan and what our current obligations are.

New Business:

A. Resignation from Board of Elizabeth Heatcoat, accepted with regret

B. Nominations

- i. 1 - one year term open, 4 two year terms open
- b. Marc Benjamin and Marianne Gordon let names stand for 2 year terms
- c. Jim nominate Michelle Perrault for a 1 year term, Michelle accepts  
Marc moved that nominations cease, Eric 2<sup>nd</sup>.

CARRIED

Val move that the board be empowered to fill the vacant board positions Michelle 2<sup>nd</sup>  
carried

Marc adjourned meeting at 3:35 pm

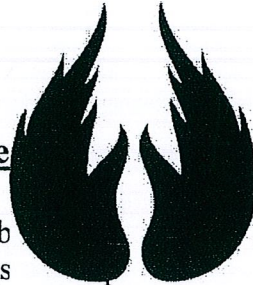


*Director's Report - 2013*

# Camp Lemieux

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## Camp Lemieux Annual Report 2013

Good afternoon, this report was done by me. I hope that all those reading can learn about the happenings at Camp Lemieux.

August 9, 2013. I hope that all those reading can learn about the happenings at Camp Lemieux.

### Saskatchewan Camping Association

We were unable to be accredited this year as we did not have a lifeguard with their NLS. A lady came from the SCA and visited camp for 15 minutes.

### Registration

Registration numbers this year were quite small we had a total of 178 Campers, 15 CIT's and 24 Kidz Kampers. I'm not sure why numbers have decreased since last year. I believe our biggest disappointment are our numbers coming from Swift Current. As most of the kids from St. Joes are attending other non-denominational camps. (IE. West Bank)

This year I was able to visit schools in Swift Current, Shaunovon, Moose Jaw and Regina. I also had Scott Heatcoat attend schools in Assinaboia and Gravelbourg. I did one parish presentation in Swift Current, I believe that more of these can be done in the future.

### Preparations and Program

This year Jim and myself did interviews for team. We hired 12 counsellors with 2 of them working 2 weeks and 1 working 3 weeks. We also had to hire 2 life guards. One for Kidz Kamp and one for Youth Camp 1. This amount of counsellors is far too low to run the program to its fullest extent. It is unreasonable to expect 3 of the 5 activities areas to be run by 1 person. If it had not been for 2 half time counsellors volunteering to work without pay camp would have been near impossible to run. This cannot happen in the future, either we need to hire more counsellors or the program needs to be changed.

### Kitchen

Lisa was a lifesaver in the kitchen. She went through the first two weeks in the kitchen almost by herself without complaining once, despite having an injury which made things difficult. Camp owes her so much thanks and praise, the food was extremely good, and she was always open to



new ideas and worked well around surprise obstacles (Vegetarians/Celiacs) Volunteer numbers this year were low. We had a total of 3 ladies stay for a week in the kitchen to help Lisa and one person helping with maintenance and there a few people who stayed and helped on random days.

### **Maintenance**

Maintenance was done by different councillors every week. I would recommend hiring a maintenance person as having a councillor away from an already small team made things difficult and often resulted in the maintenance person running free time areas and helping with activity areas resulting in not as much maintenance jobs getting done as wished

Blaine was out for all 5 weeks this summer. Leaving a few days at a time to attend to his house. Thanks isn't enough to describe the work that Blaine has done for camp this summer he is a big reason camp looks so good and he also helped out with things like garbage when we were struggling.

### **Final Notes/Suggestions/Concerns/Recommendations**

This summer my goal was to celebrate mass every single day and I missed my goal by one day because of an unexpected funeral. Camp owes a huge thank you to Fr. Greg and Fr. Rheal for spending two weeks with us. As well as a huge thanks to Fr. John for coming out every week for Reconciliation and spending the last week with us, despite being very busy with weddings/funerals.

Camp is in need of a serious programs change. It's clear in our registration numbers that something needs to change if camp is to continue running. Camp needs to stop talking about getting a zip line, rock climbing wall, etc. And actually start fundraising for one. We are losing our campers to camps like West Bank who have all these big attractions. Camp needs to set a donations list of things/ money that needs to be donated so that when people donate they know what their money is going too.

Archery needs something, Sure its super exciting for the campers the first day. But 5 days of shooting arrows into a bale of hay gets boring in a hurry. We need to add something exciting too this. IE. Moving targets. Potentially pellet guns.

Arts and Crafts, needs something that kids can take home and have with them for a long time. Rosaries are good but something else that kids can take home and use would be ideal.

O&A – This activity area is in need of serious improvements. This is where camp can add things like a rock climbing wall to give this activity area some sort of excitement.

M&M- M&m is fine, kids love it as long as there is a good duo working it with good ideas for skits, this activity area could use the least change.

Waterfront – This year we added the water trampoline which was a huge hit. The only problem with waterfront was the quality of the water. Mid-way through the summer the swimming area



was full of algae and was disgusting to swim in. This caused many campers too not get into the water. .

Mud pits NEEDS new dirt. I believe bringing in dirt from somewhere else work best as the dirt at camp is difficult to get at/ find the man power to do it.

If volunteer numbers are going to as bad as they have been in the past few years, camp needs to seriously look into getting a industrial dish washer for the cook. Which would make the job much much easier.

Thanks too Verna Shaver for staining the swimming and boating dock.

The chapel needs to have some eves troughs put in as when it rains water gets inside..

Camp should look into offering programs for families/ seniors. This may potentially bring back families to volunteer.

Someone needs to create a Directors manual. As a first year director and having only been experiencing camp for 2 years. I had lots of troubles on what I should be doing and the things that needed to get done by me. Finding out I should have done something after the fact isn't a whole lot of help. For any future director this would be a huge asset.

Huge thanks to Cameron Bode for donating the food for wind up.

Camp needs to buy a laptop for the future director to use, this can help with sorting files from previous years as then they will all be on the same computer.

I hope that this final report helps you in making camp run for many more years.

God Bless  
Jonah Shaver