



# Annual General Meeting

## March 3, 2018 Agenda

1. **Call to Order** – Jennifer Foley
2. **Opening Prayer** – Fr. John Mock
3. **Board Introductions** – Jennifer Foley
4. **Adoption of Agenda**
5. **Adoption of April 8, 2017 AGM Minutes**
6. **Business Arising From Minutes**
  - 6.1.
  - 6.2.
7. **Reports**
  - 7.1. Chairperson's Report – Jennifer Foley
  - 7.2. Finance Report – Jim Dietrich
    - 7.2.1 Reviewed Financial Statement
    - 7.2.2 Budget for 2018
  - 7.3. Maintenance Report – Daniel Erker via Bob Stennick (Caretaker)
  - 7.4. Program & Personnel – Jim Dietrich (verbal)
  - 7.5. Communication Report – Jennifer Foley
8. **Discussion on Reports**
  - 8.1. Question and Answer Period
  - 8.2. Motion To Accept and File Reports
9. **New Business**
  - 9.1. Motion to adopt Public Review of Financials for Incorporation
  - 9.2. Call for Fundraising Ad Hoc Committee

\_\_\_\_\_  
9.3. Call for Constitution Review Ad Hoc Committee

\_\_\_\_\_  
9.4. Slate of Officers:

*A heartfelt thank you - with much gratitude - goes to our outgoing Board Members for giving their time, talent and treasure to Camp Lemieux (Daniel Erker & Bill Shumay).*

Two Year Term – Jennifer Foley

One Year Term – Jim Dietrich

Two Year Term – \_\_\_\_\_

One Year Term – Val Tienkamp

Two Year Term – \_\_\_\_\_

One Year Term – \_\_\_\_\_

Two Year Term – \_\_\_\_\_

One Year Term – \_\_\_\_\_

Two Year Term – \_\_\_\_\_

Spiritual Director – Fr. John Mock

K of C Reps - District 4

K of C Reps - District 6

K of C Reps - District 13

Moose Jaw -

Shaunavon – Michael Sutter

Fox Valley -

Lisieux -

Swift Current -

Lancer -

Assiniboia -

Pontiex -

Liebenthal -

Lafleche -

Hodgeville -

Moose Jaw –

Gull Lake -

Maple Creek – Daryl Tumbach

9.5. Motion to accept nominations for Board Terms and declare them elected

10. **Other**

10.1.

11. **Adjournment & Closing Prayer**



# "Annual Recap of God Moments" AGM Reports

## Chairperson's Report – Jennifer Foley

### Celebrations

1. **Few in number but AMAZING Board Members**
2. **AMAZING People** - There are some amazing people out at Camp Lemieux doing amazing things with and for our campers – a few amazing counsellors/CITs and a fairly capable summer director this season. That is a very solid base that we need to continue building on.
3. **Our Beloved Priests** - We had five priests (Fr. John, Fr. Rheal, Fr. Anthony, Fr. Amedee, Fr. Clement) who actively served out at camp this season. Ever grateful!
4. **Continued Board Communication** – Biweekly Board Conference Call Meetings were held from May into July preparing for camper season, along with an in person meeting in April. Email & Flocknote are often used for communication between Conference Calls.
5. **Archdiocesan Camps Meetings** - We attended both Archdiocesan Camp meetings in Regina held pre & post season. Although we all have our own challenges as camps, we have much to learn from each other. Camp Lemieux continues to be acknowledged and celebrated as taking the lead in Catholic camp programming within the Archdiocese of Regina.
6. **Christ the Redeemer Youth Minister Collaboration** – Alexis Abello was instrumental in ministering to both our campers and counsellors this season with both success and at great personal expense. God knew we needed her out there this season! We look forward to continuing conversations for implementing something similar next season should it be a possibility.
7. **QUALITY of Volunteers & Annual Fish Fry Support** - amazing volunteers & overwhelming Fish Fry support. We had our first ever sponsorship request – thank you again to Investors Group for sponsoring 2 campers!
8. **Amazing Swift Current Deanery Support** – We continue to receive support from our Deanery partners who dedicated their June meeting in its entirety to discussing Camp Lemieux & how they can support. This feedback has been helpful in our visioning & strategic planning – grateful for the support and ever welcoming hospitality!
9. **Spring Clean Up** - Increased Spring Cleanup Attendance = ~20 however we were unable to put the docks in that day. Bob Stringer & crew along with the Swift Current KofC made arrangements to put them in together😊
10. **Cook Returns** - Lisa Neudorf, our unbelievable cook, returning for the fourth year. She makes her kitchen the heart and hub of the community during camp season and took on a ministering presence during a tougher than most season.
11. **Full Slate of Counsellors Hired along with a Summer Camp Director**
12. **Rental Requests** – We had a 3 day Family Reunion Rental in August this 2017 season and have approved four more rental requests over the next two years: a Moose Jaw Girl Guides June rental, a possible Newcomers Welcome Center July rental and an August long weekend Family Reunion rental for the 2018 season. We will have the privilege of renting for a week long Lions International Summer Camp in our 2019 season.
13. **Visioning & Strategic Planning Day** – our Board gathered in Feb 2018 for a visioning & strategic planning day as we contemplate how to address current needs and where we are going next. Michelle Braden – Archdiocese of Regina Youth Ministry Coordinator – facilitated our day. All KofC Councils, Deanery parishes, priests, potential new Board Members, and all Deanery contacts were invited to join us for the day.

14. **Grant Applications Submitted** – Grant applications have been submitted for the KofC Charitable Foundation Grant and the Community Initiatives Funding (CIF) Summer Programs Grant with plans for also applying for the Archdiocese of Regina Special Project Grant.
15. **Relationship Repaired with Neighbor Grant Klaiber** – Grant did major landscaping work widening where possible, pushing back the bush and taking out the blind corners of our driveway. He has a desire to trade services for storage on our lease land around his cabin. He has provided all of these services for free at this time.
16. **Honest and Authentic Conversations** - Genuinely asking for feedback from many perspectives. Honest and authentic conversations about how to move forward as we become more aware of the current culture and big picture dynamics at play.

## **Challenges**

1. **QUANTITY of Volunteer Support**
2. **Financial & Volunteer Support from Alumni**
3. **Incorporation Required** – We need to establish corporate identity by becoming a non-profit corporation.
4. **Current Discussion around large financial costs** of kitchen upgrades (new ovens), vinyl covered mattresses originally purchased in 2005-06 need to be replaced at ~\$100 a piece (10/year should be replaced)...currently have 112 mattresses needing to be replaced long term.
5. **Public Relations/Communication** – repairing and rebuilding relationships with parishes, Knights of Columbus Councils, Alumni, etc.
6. **Counsellor Culture** - there are underlying tones of mistrust, disrespect, lack of discipline & entitlement that have shown themselves to be the foundation of our counselor culture at this time. We felt the need to make a REALLY hard Board Decision to send 2 counselors home a couple weeks into the season for not living up to the expectations of our programming and our desired culture at Camp Lemieux. This underlying culture was initially addressed early this season and again at the close of the season with all Senior campers, CIT's & Counselors but it will take intentionality and diligence in our hiring practices and interactions to influence this culture in a positive way while modeling our faith well lived.
7. **Summer Director Position** - The weakness is not with the person, per se, but with the system we've set up. The age of whom we traditionally attracted have been young not much older than the counsellors. He/She has been with them as a counsellor at camp for years...they are friends, brothers, sisters, etc. It's a true challenge for them to be a genuine authority figure in the counsellor's eyes or be able to discipline family and friends at that age. They're doing the best they can but in many ways we've set them up to fail in this role with lack of support. We have increased this level of support the last two years which has revealed a truer culture of our space and the need for more support in both formation and leadership.
8. **Sponsorship Need** – the need for sponsorship continues to increase and compares to other camps across the Archdiocese (~30% need).
9. **Cook Burn Out** - Due to the high ministry needs of our counseling team, our cook was quite close to burn out near the end of the season.
10. **Caretaking Learning Curve** - with finally having someone hired in our Caretaker position after 13 years...we had a learning curve setting lines of communication, policies, practices, salary schedules, etc.



# “Annual Recap of God Moments” AGM Reports

## Finance Report – Jim Dietrich

### 2017 Financial Statement – See attached As of Dec 31, 2017

If you look at our Income/Expense statement it looks like we had a net income of \$4982.13....this is not a true reflection as the \$6605.46 was moved over when the Friends of Camp Lemieux Account was closed. This was money raised in the previous year...so in reality camp ran a \$1623.33 deficit in 2017.

As of Dec 31, 2017

Chequing account balance of \$30,763.38

Long term Memorial account balance of \$14,457.39 (which earns about \$9/month interest)

Savings account balance of \$65,271.59 (which includes the insurance settlement of \$60,264.96)

Accounts payable at Dec. 31 were \$6281.79

Accounts receivable at Dec 31 were \$1540.98 (GST refund)

Loan from the Archdiocese \$39,112.81 (4% interest rate \$1504.34 accrued interest in 2017)

Fr. Rays estate donation of \$10,341.20 is in the chequing account

Plans are underway with a contractor booked to repair the Main Hall estimate of \$51,731.30

### 2018 Budget

2018 Budget Worksheet Version 1			
REVENUE			
		2018 Budget	2017 Actual
Sales Revenue			
	Camp Registrations	\$ 38,625.00	\$ 22,717.72
	Camp Reunion Registration		
	Donations - Archdiocese	\$ 3,700.00	\$ 3,750.00
	Donations - Board Mileage		
	Donations - CWL	\$ 1,200.00	\$ 1,205.00
	Donations - Individuals	\$ 5,000.00	\$ 9,406.71
	Donations - K of C	\$ 2,500.00	\$ 118.38
	Donations - Parishes	\$ 3,000.00	\$ 5,225.05
	Donations - SC Deanery		
	Friends of Camp Lemieux Fund Raising		
	Grants		
	K of C Lotto Donations		
	K of C Per Capita	\$ 1,500.00	\$ 3,457.20
	Sponsorship		
	Teamwear		
	Rental Revenue	\$ 4,500.00	\$ 3,750.00
	T-Shirt Income		
Net Sales		\$ 60,025.00	\$ 49,630.06
Other Revenue			
	Memorial Donations		
	Friends of Camp Lemieux(acct closed March 2017)		\$ 6,605.46
	Fish Fry	\$ 4,000.00	\$ 4,548.00
	Insurance Payout - Hall Roof/Siding		
	Capital Project Donations (2017&18 Mattress')	\$ 500.00	\$ 2,500.00
	Interest Revenue	\$ 150.00	\$ 189.15
	Misc Revenue		
Total Other Revenue		\$ 4,650.00	\$ 13,842.61
TOTAL REVENUE		\$ 64,675.00	\$ 63,472.67

<b>EXPENSES</b>			
<b>Payroll Expenses</b>			
Wages & Salaries	\$	29,650.00	\$ 26,219.02
EI Expense	\$	460.00	\$ 691.96
CPP Expense	\$	975.00	\$ 1,034.82
WCB Expense	\$	260.00	\$ 258.41
<b>Total Payroll</b>	<b>\$</b>	<b>31,345.00</b>	<b>\$ 28,204.21</b>
<b>General &amp; Administrative Expenses</b>			
Accounting/Bookkeeper	\$	500.00	\$ -
Advertising/Promotions/Communications	\$	3,500.00	\$ 1,959.96
Board Mileage			\$ 37.50
Board Mtg Expenses			\$ -
Capital Expenditures			\$ -
Cleaning Supplies	\$	750.00	\$ 742.57
Courier & Postage	\$	250.00	\$ 243.14
Debt Reduction - Archdiocese Loan	\$	2,000.00	\$ -
Director Formation & Education			\$ -
Fish Fry Expenses	\$	1,200.00	\$ 1,182.98
Groceries	\$	11,000.00	\$ 9,573.76
Honoraria			\$ -
Insurance	\$	1,700.00	\$ 1,666.59
Interest & Bank Charges	\$	225.00	\$ 217.95
Kitchen Supplies/Upgrades			\$ 100.15
Lease	\$	400.00	\$ 391.98
Membership - Dues & Fees			
Misc Expenses			
Office Supplies	\$	350.00	\$ 261.65
Program Expense	\$	2,500.00	\$ 891.93
Property Taxes	\$	2,500.00	\$ 2,089.49
Repair & Maintenance	\$	5,000.00	\$ 4,559.55
Sanitation Services			
Sask Energy	\$	900.00	\$ 874.81
Sask Mobility	\$	550.00	\$ 530.37
Sask Power	\$	1,000.00	\$ 903.52
Sask Tel - Camp Land Line	\$	600.00	\$ 603.57
Tables/Chairs			
Team Appreciation/Windup	\$	300.00	\$ 313.02
Teamwear			
Telephone			
Travel			
T-Shirts			\$ 1,324.78
Vehicle Expenses	\$	1,400.00	\$ 567.06
Rental Damage deposit return			\$ 1,250.00
<b>Total General &amp; Admin Expenses</b>	<b>\$</b>	<b>36,625.00</b>	<b>\$ 30,286.33</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>67,970.00</b>	<b>\$ 58,490.54</b>
<b>NET INCOME</b>	<b>-\$</b>	<b>3,295.00</b>	<b>\$ 4,982.13</b>

<b>Grocery Breakdown Calculator</b>					
Participants	Meals/Week	Meals Served			
CIT Week	18	11	198		
Youth/Senior Camps	109	16	1744		
Half Week Camp	0	10	0		
Kidz Kamp	32	3	96		
Total Individual Meals Served			2038		
Grocery Cost		\$	9,573.76		
Cost Per Individual Per Meal		\$	4.70		
Participants include campers, cits and staff...intent to reflect all people present					
<b>Budgeting Calculator</b>					
CIT Week	20	11	220		
Youth/Senior Camp	120	16	1920		
Kidz Kamp	30	3	90		
Total Individual Meals			2230		
Cost Per Meal		\$	4.88		
	Budget Amount	\$	10,882.40		
2017 actual		\$	9,573.76	\$4.70/person/meal	costs per person for all meals including team, cits etc
2015 Actual		\$	11,603.27		
2015 Budget					
2014 Grocery Budget		\$	11,200.00	\$3.20/person/meal	2011 through 2015 costs were calculated with campers only.....no cits and staff meals accounted for
2013 Grocery Budget		\$	13,458.07	\$3.27/person/meal	
2013 Grocery Actual		\$	9,911.50	\$3.13/person/meal	
2012 Grocery Budget		\$	12,817.21	\$3.11/person/meal	
2012 Actual		\$	11,107.46		
2011 Actual		\$	10,600.00	\$2.96/person/meal	

[illegible]

<b>Wages Breakdown 2018 budget suggestion</b>		<b>Weeks Hired</b>	<b>Salary/Week</b>	<b>Payroll Expense</b>
Director (Precamp)		8	\$ 700.00	\$ 5,600.00
Director (Camp Weeks)		5	\$ 700.00	\$ 3,500.00
Maintenance		14	\$ 475.00	\$ 6,650.00
Cook		5	\$ 600.00	\$ 3,000.00
Core 1		4	\$ 375.00	\$ 1,500.00
Core 2		4	\$ 375.00	\$ 1,500.00
Core 3		4	\$ 375.00	\$ 1,500.00
Core 4		4	\$ 375.00	\$ 1,500.00
Lifeguard		4	\$ 375.00	\$ 1,500.00
Jr		4	\$ 200.00	\$ 800.00
Jr		4	\$ 200.00	\$ 800.00
Family camp		1	\$ 1,800.00	\$ 1,800.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Payroll Expenses				<b>\$ 29,650.00</b>

## Camp Lemieux

### Income Statement 2017-01-01 to 2017-12-31

#### REVENUE

##### Sales Revenue

Camp Registration	22,717.72
transfer/closeout from F of C L	6,605.46
Donations-Archdiocese	3,750.00
Donations-Board Mileage	0.00
Donations-CWL	1,205.00
Donations-SC Deanery	0.00
Donations-Individuals	9,406.71
Donations-K of C	2,618.38
Donations-Parishes	5,225.05
K of C Per Capita	3,457.20
T-Shirt Income	0.00
Rental Revenue	3,750.00
Grants	0.00
Father Raymond Carignan Estate	0.00
<b>Net Sales</b>	<u>58,735.52</u>

##### Other Revenue

Memorial Donations	0.00
Fish Fry	4,548.00
Friends of Camp Lemieux	0.00
Interest Revenue	189.15
Miscellaneous Revenue	0.00
<b>Total Other Revenue</b>	<u>4,737.15</u>

<b>TOTAL REVENUE</b>	<u>63,472.67</u>
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#### EXPENSE

##### Payroll Expenses

Wages & Salaries	26,219.02
EI Expense	691.96
CPP Expense	1,034.82
WCB Expense	258.41
Taxes	0.00
<b>Total Payroll Expense</b>	<u>28,204.21</u>

##### General & Administrative Expenses

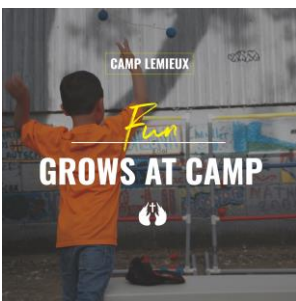
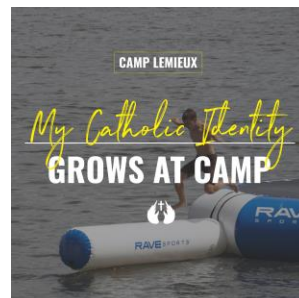
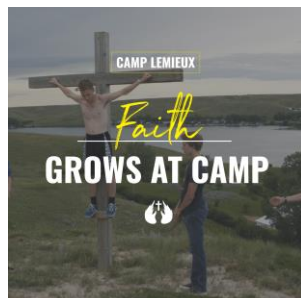
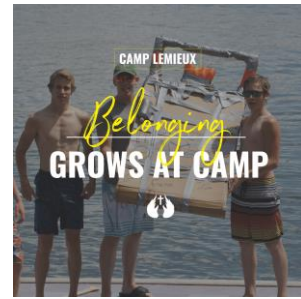
Advertising & Promotions	1,959.96
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Board Mileage	37.50	
Business Meeting	0.00	
Cleaning Supplies	742.57	
Courier & Postage	243.14	
Fish Fry Expense	1,182.98	
Groceries	9,573.76	
Insurance	1,666.59	
Interest-Archdiocese Loan	0.00	
Kitchen Supplies	100.15	
Lease	326.98	
Program Expense	891.93	
Property Expense	65.00	
Repair & Maintenance	4,500.02	
SaskPower	903.52	
SaskTel	603.57	
SaskEnergy	874.81	
Interest & Bank Charges	217.95	
Sask Mobility	530.37	
Office Supplies	261.65	
Property Taxes	2,089.49	
Motor Vehicle Expenses	567.06	
Miscellaneous Expenses	0.00	
Team Appreciation	313.02	
T-Shirts	1,324.78	
Repair & Maintenance	59.53	
Receiver General	0.00	
PayPal Fees	0.00	
Rental Expenses	1,250.00	
Travel & Entertainment	0.00	
American Express Commissions	0.00	
Other Credit Card Commissions	<u>0.00</u>	
Total Credit Card Commissions		<u>0.00</u>
<b>Total General &amp; Admin. Expenses</b>		<u><u>30,286.33</u></u>
 <b>TOTAL EXPENSE</b>		 <u><u>58,490.54</u></u>
 <b>NET INCOME</b>		 <u><u>4,982.13</u></u>

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## Communications Report – Jennifer Foley

1. **2017 Promo Strategy** – Early season dates were emailed to all parishes in all 3 Deaneries along with all KofC Councils. All be it much later than I would have preferred (still prefer Feb/Mar as best practice timeline), physical posters & postcards were mailed out to all parishes, Holy Trinity Schools and Medicine Hat Catholic Schools. I now have contact information compiled for all schools in Regina Catholic, Holy Trinity and Medicine Hat Catholic Schools. After an endorsement process, we were granted permission to enter the Medicine Hat Catholic Schools with promo. Regina Catholic is also interested in promoting to the best of their ability outside of classrooms next season. Renee Thibault, our Summer Director, did some presentations in Moose Jaw along the way too.
2. **Social Media Strategy** – Brandi Klein was contracted to create branding, promotions and social media content pieces that provided a framework for a social media calendar plan for this season. We have received many comments/compliments on the quality of our branding over this past year. We have a new logo from this process as well...see below.
3. **Registration, Team & Volunteer T-shirts** – we ordered with our new logo this season.



## YOUR 2018 Summer ADVENTURE STARTS HERE



<b>CAMP WEEKS:</b> Team Formation: July 2-6 CIT Formation: July 8-12 Kidz Camp: July 14-15 Youth Camp 1: July 15-20 Youth Camp 2: July 22-27 Senior Camp: July 29- Aug 3 Family Camp: NEW! Aug 8-11	<b>CAMP &amp; LAKE COMMUNITY:</b> Spring Clean Up: April 28 Annual Fish Fry: July 7	<b>CONNECT WITH US:</b> Facebook: Camp Lemieux Instagram: @camp_lemieux Phone: (306) 741-1229 Location: Camp Lemieux, Lac Pelletier, SK Email: camp.lemieux@gmail.com
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Love the Lord your God  
Register Online at [www.camplemieux.com](http://www.camplemieux.com)





# YOUR Summer ADVENTURE STARTS HERE



MEETING YOUR NEW  
BEST FRIEND



LEARNING NEW SKILLS



MEETING  
GOD



EXPLORING  
FAITH



BUILDING  
COMMUNITY

Register Online at [www.camplemieux.com](http://www.camplemieux.com)

## Hello! Get to Know Us

Here at Camp Lemieux we seek



to nurture the faith of our young people through experiencing life in a Catholic Christian community,



participation in the sacraments,



and having new experiences in an outdoor setting!

*The cross between praying hands reminds us to keep Christ at the centre of everything we do.  
"I can do all things through Christ who strengthens me." (Ph. 4:13)*

*These two flames of fire form praying hands.*



*Flames remind us that we work towards developing a burning desire to worship and love the Lord our God.*

*These flames also remind us of the gift of the Holy Spirit given to the apostles on the first Pentecost.  
(Acts 2:1-13)*



Camp Lemieux



Camp Lemieux,  
Lac Pelletier, SK



@camp\_lemieux



[camp.lemieux@gmail.com](mailto:camp.lemieux@gmail.com)



*Camp Lemieux community is challenged to worship and love the Lord our God with all our heart, soul, and strength through the gifts of the Holy Spirit as Christ has taught us.*





# “Annual Recap of God Moments” AGM Reports

## Program & Personnel Report – Jim Dietrich

This past summer the program was headed by Jim Dietrich with on-site help from Alexis Abello & Jennifer Foley. Renee Thibault was hired as our Summer Director, along with a combination of 9 Senior & Junior counselors. Lisa Neudorf returned as our amazing cook for another season. Registration ran smoothly with the help of Jen Dietrich and Val Tienkamp. Although smooth, taking online registrations the way we do is fairly user-friendly for those registering however it is extremely labor intensive on the processing backend. The registration totals were as follows:

**2017 Registration Numbers = 116\***

*\* 18 of 116 total Registrations required Sponsorship in 2017*

- Counsellors-In-Training (a.k.a. CIT's 15-18yrs) = 7
- Youth Campers (9-14yrs) = 73 (29, 24, 20)
- Kidz Campers (Ages 6-8yrs) = 20
- Senior Campers (Ages 12-14 yrs) = 16

## Caretakers Report – Bob Stennick

We were excited to hire Bob Stennick as our Caretaker from mid May to mid Sept this season, originally for 3-4 days/wk which in reality turned into 5-6 days/wk. Thank you to Daniel Erker for his service as Maintenance Committee head as he steps down from the Board at this time. Spring Clean Up was well-attended with 20+ people in attendance and a HUGE thank you to Bob Stringer (& crew) and the Swift Current KofC for putting our docks in this spring. Another HUGE thank you goes to Bob Stennick for picking up the slack for most of our Fall Clean Up this season including pulling in the docks. These are a few of the maintenance tasks completed this season as Bob started to tackle much needed facility maintenance:

**Pine Acres:** replaced broken window.

**Garage:** all items were completed on pre-season list

### **Main Hall:**

Main Hall washrooms & stalls were painted. Note: the floors need redone

All rooms painted except the Directors

Pantry (plus shelves) & Kitchen walls painted

### **North Washrooms:**

Floors painted

Shower's repaired

### **Cabins:**

#6 back door repair

Villa Marie sign hung

### **Other:**

Septic tank covers – need 1 new

Major clean in Chapel. Had all lights working but noticed 1 not working again

Cleaned all garbage from west side of building

Hauled garbage throughout the summer

Repaired leak at well

Repaired north bathroom doors after major damage – recommend new frames

Worked on septic problem on main hall

### **NOTES:**

MAIN HALL ICE MACHINE NOT WORKING

Front welcome sign was broken. I will try to have repaired before opening.

I believe that the kitchen needs heavier garbage bags because when throwing out they break open being so flimsy

Need to get a water system for the lawns