

CAMP LEMIEUX BYLAWS



Article 1. – Appointment of Knights of Columbus Directors

(i.) Every Knights of Columbus Councils in District 5, District 6, and District 7 in the Knights of Columbus State of Saskatchewan can appoint one of their members to the Board of Directors. The appointment must be made in writing and signed by Secretary or Grand Knight of the Council. The document appointing the member to the Board of Directors shall be sent to Camp Lemieux and the document shall be retained and filed by the Secretary of Camp Lemieux.

(ii.) The appointed Director from a Knights of Columbus Councils shall be in effect until another Director is appointed by that Council.

(iii.) Each Knights of Columbus Council can have only one appointed Director at a time. If a Knights of Columbus Council makes a new appointment to the Board of Directors, any previously appointed member to the Board of Directors shall be automatically removed from the Board of Directors.

(iv.) A Council may withdraw their appointment to the Board of Directors by written notice to Camp Lemieux and such withdrawal shall come into effect upon receipt of the notice of withdrawal by the Secretary of Camp Lemieux.

Article 2. – Election of Members at Large to the Board of Directors

(i.) The procedure for electing Members at Large to the Board of Directors (i.e. persons who are not appointed by Knights of Columbus Councils) shall be by vote of the Members present at the Annual General Meeting of Camp Lemieux from nominations made at or presented to that meeting.

(ii.) Any person nominated must accept the nomination verbally if present at the Annual Meeting; or accept by signed written consent presented to the meeting at the time of his or her nomination before being eligible for election.

(iii.) The term of office for all Directors from the Members at Large shall be for two (2) years and shall commence immediately following the AGM at which they were elected.

(iv.) Directors may seek or accept office as many times as they are willing.

(v.) If there are less than nine (9) Directors at Large elected at the Annual General meeting, the Members at the Annual General Meeting may, by resolution, empower the Board of Directors to fill any specific number of the vacant positions. *(Note: in the first year these bylaws are adopted approximately half (½) the Directors will be elected for a one (1) year term and the remaining Directors for a two (2) year term. From then on all terms will be for two (2) years.)*

(vi.) If a position on the Board of Directors from the Members at Large is vacated for whatever reason, the remaining Board of Directors can appoint a person to fill that position until the next Annual General Meeting.

Article 3. – Officers

The Officers of Camp Lemieux shall be:

- The Archbishop of the Diocese of Regina (or his appointed representative)
- Chairperson
- Vice Chairperson
- Secretary
- Financial Coordinator
- Maintenance Coordinator
- Program Coordinator
- Spiritual Advisor
- Camp Director (ex-officio and non-voting)

With the exception of the Archbishop (or his appointed representative), the Spiritual Advisor and the Camp Director, all officers shall be elected by the Board of Directors and from the Board of Directors at the first Board of Directors meeting following the Annual General Meeting.

The Spiritual Director shall be appointed by the Board of Directors with the consent of the Archbishop. The Spiritual Director shall have a vote at Board of Director Meetings.

Article 4. – Committees

(i.) The standing Committees of the Board shall be:

- Finance Committee
- Maintenance and Capital Improvements Committee
- Program Development & Personnel Committee
- Communications Committee

(ii.) The Board may create other special committees for specific purposes as it deems necessary. These committees may serve indefinitely or for a specific time frame and the Board may terminate them at any time.

(iii.) Every Committee, whether a Standing Committee or Special Committee, shall have one Board member in its make up.

(iv.) The Board may seek out and appoint to Standing and Special Committees other persons who could have a special expertise, knowledge or interest in the workings of that Committee

Article 5. – Policies & Duties

- (i.) The Board may develop policies that:
- (a.) define the duties of the various officers of the organization,
 - (b.) outline the duties and obligations of the various Committees,
 - (c.) define the duties and obligations of the employees of the Camp,
 - (d.) establish the remuneration and compensation for Board and Committee members,
 - (e.) the Board finds necessary or helpful in operating the Camp in a manner that fulfills its obligations to the Camp Mission, its campers, employees, volunteers, and Board Members.

Article 6. – Rules of Order

General and Board of Director meetings shall be conducted using the procedures outlined in Robert's Rules of Order. Whenever possible the Board should attempt to make decisions by reaching a consensus.

Article 7. – Amendments to the Bylaws

Amendments to these Bylaws can only be made by resolution at an Annual General Meeting and the resolution to amend must be circulated in writing to all Knights of Columbus Councils in District 5, District 6, and District 7, as well as to every member of the current Board of Directors, at least 45 days before the Annual General Meeting. A simple majority of all the eligible votes cast shall be required to pass the resolution to amend the Bylaws.

Article 8. – Amendments to Policies, Duties of Officers and Committees

The Board of Directors has the authority to make, rescind or amend any and all policies or duties it establishes at any Board Meeting, provided such action does not conflict with the Constitution or Bylaws of Camp Lemieux.

Article 9. – Fiscal Year

The fiscal year for Camp Lemieux shall be January 1st to December 31st of each year.