



**CAMP LEMIEUX**  
 LOVE THE LORD YOUR GOD  
 EST. 1950

# Rental Agreement

(Please Print)

Renter or Group Name: \_\_\_\_\_

Rental Dates (m/d/y): From \_\_\_\_\_ To \_\_\_\_\_

Arrival Time: \_\_\_\_\_ am / pm    Departure Time: \_\_\_\_\_ am / pm (circle)

**Group Type:**

- Youth/Young Adults Ministry
- School/School Division
- Parish/Deanery/Diocese
- Non-Profit/Registered Charity
- Camp Alumni
- Other \_\_\_\_\_

Rental Event & Group Size: \_\_\_\_\_ # of expected participants

- Wedding
- Family Celebration/Reunion
- Retreat/Conference/Meeting
- Youth/Young Adults Ministry Event
- Camp Alumni Event
- School Field Trip
- Outdoor/Environmental Ed
- Other \_\_\_\_\_

Bookings are first-come, first-served and are accepted throughout the year for May to Sep rentals, excluding programmed camp weeks in July-Aug. This rental agreement will be considered valid when:

1. The **Damage & Cancellation Deposit** is received.
2. The **Camp Rental Agreement** is signed and received.
3. Proof of **General Property & Liability Insurance** is received at least **one week before** the event.  
     NOTE: Insurance is NOT required for Camp Outs due to the Summer Director (or Caretaker designate) being present during all Camp Outs.
4. **Rental Payment** is received in full **before** the event starts.
5. If alcohol will be on-site, a copy of a valid **Saskatchewan Liquor & Gaming Authority (SLGA) Special Occasion Permit** must be received **before** the event starts. The original permit must be presented to the Caretaker at the initial walk-through.
6. The **Primary Contact** is contacted to confirm the Rental agreement once it has been officially approved by the Board.

**Primary Contact Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

PO Box/Street: \_\_\_\_\_  Cell  Landline

Town/City: \_\_\_\_\_ Preferred Method(s) of Communication:

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  Cell Phone  Email  Landline

E-Mail: \_\_\_\_\_

**Rental Rates:** (All fees include equipment and facilities in the Rental Agreement & GST tax.)

<b>Rental Type</b> <small><b>NOTE:</b> Rentals &amp; Camp Outs are only available outside of camp programming.</small>	<b># of Days</b>	<b>Youth/Young Adult, School/Division, Parish/Deanery/Diocese, Non-Profit Groups</b>	<b>Other Groups</b>	<b>Total</b>
Damage & Cancellation Deposit		One Full Day Rental Rate		
<b>Overnight</b> (24 hrs)	x _____	\$350	\$1250	
<b>Full Day</b> (12 hrs - not past 10:00 PM)	x _____	\$350	\$1250	
<b>Half Day</b> (6 hrs)	x _____	\$300	\$600	
<b>Camp Out: Family</b> (Group)	x _____	\$75		
<b>Camp Out: Friend</b> (Group)	x _____	\$50		
<b>Camp Out: Rest &amp; Recover</b> (Indiv)	x _____	\$50		
<b>RV Electricity:</b> 3 - 15 amp plug-ins available	x _____	\$50/plug		
<b>Total Rental Cost:</b>				

### Rental Guest Policies

The term “Renter” refers to the Primary Contact who signed the Rental Agreement, and the term “Caretaker” refers to the Board-designated contact for the rental dates only.

**BEFORE RENTAL:**

1. **Renter & Caretaker Walk-Throughs:** ALL rentals require an initial and final 20-30 minute walk-through by the Renter and the Caretaker, upon arrival and before departure. The Rental Walk-Through & Cleaning List will be referenced during these tours. The initial walk-through orients the Renter to the facility and allows for documentation of pre-existing concerns or anything currently unavailable.
2. **Damage & Cancellation:**
  - a. **Required Deposit:** A deposit of one full day rental rate will be required as the Damage & Cancellation Deposit. Submit this deposit along with your signed Rental Agreement to hold your booking. We reserve the right to withhold this deposit if the Renter damages Camp property beyond normal wear and tear or fails to clean Camp according to standards in the Rental Agreement & Cleaning List. All damages will be assessed at cost plus labour to repair. Please report any damages to the Caretaker during the final walk-through.
  - b. **Cancellation:** With less than 3-months' notice, the Damage & Cancellation Deposit is 100% non-refundable. With more than 3-months' notice, the Damage & Cancellation Deposit is 75% refundable to the Renter.
  - c. **General Property & Liability Insurance:** The Renter must maintain and enforce Property & Liability Insurance with a limit of liability not less than \$2,000,000.00 for any one accident or occurrence. The Renter must provide Camp with a copy of the Certificate of Insurance at least one week before the start of the rental. Failure to do so will result in possible cancellation of the Rental agreement and loss of the Damage & Cancellation deposit. Our legal name is Camp Lemieux, and the land location # is NW-12-12-15-W3 in the R.M. of Lac Pelletier #107.
3. **Alcohol On-Site:** Alcohol is allowed for Renters not catering to minors (i.e. weddings, reunions, conferences) and requires a SLGA Special Occasion Permit.
  - a. Camp recommends and expects moderation, designated drivers, and following the Sask Liquor and Gaming Authority (SLGA) laws. Camp Lemieux is not liable for any alcohol-related accidents or injuries. If your group violates any law, your group will be asked to leave immediately without a refund.
  - b. A copy of a valid **Saskatchewan Liquor & Gaming Authority (SLGA) Special Occasion Permit** must be received before the event starts. The original permit must be presented to the Caretaker at the initial walk-through. Special Occasion Permits are required for anyone serving alcohol at a special event held in a location other than a private place. A permit is required regardless of whether alcohol is served free of charge or if it is sold. Permit applications are available online, from liquor stores, franchises, or SLGA's Head Office. Organizers should apply a minimum of 15 days in advance of the event, and minors may attend. Camp is prepared to provide a Proof of Rental Letter, if required. For more information, please refer to: <http://www.slga.gov.sk.ca>
  - c. All liquor MUST be served in plastic cups, including beer, wine and hard liquor. We can not have glass unknowingly onsite, putting campers and other guests at risk.

## **DURING RENTAL:**

4. **Facility:** The camp is a simple facility that operates with on-site well and septic tank systems. We are not winterized.
  - a. **Internet Access:** There is no WiFi access at camp. All internet access requires the use of data. The Main Hall is a little bit of a Faraday cage due to the metal building frame and tin roofing/sliding. For this reason, accessing the signal in the Main Hall is best done near open doors and window frames. Signal is available in the M&M Quonset, along with other areas of camp. There is also a signal booster in the Main Hall during camp & rental season.
  - b. **Emergency Plan & First Aid Supplies:** The Muster Point is the camp bell in the large field. Emergency contacts and land location (NW-12-12-15-W3 in the R.M. of Lac Pelletier #107) are beside the kitchen landline phone. Fire Emergency Plans are posted at every entrance in the Main Hall. Rental Groups must supply their own First-Aid supplies. The closest medical services are at the Cypress Regional Hospital (306-778-9400), 2004 Saskatchewan Drive in Swift Current, SK; a 35 min drive.
  - c. **Parking:** All vehicles must park in designated parking areas. Parking is not allowed around the Main building once vehicles are unloaded.
  - d. **Campfires:** There is a designated campfire pit for all fires. All fire bans must be respected. Only use camp-provided wood or purchased wood from Lac Pelletier Regional Park. The closest fire hall is 45 min away. Be sure to extinguish all fires completely with water from the lake before retiring or when not in use.
  - e. **Waterfront:** The north dock is the boat dock. The center dock is the main swimming area. The south dock is the fishing dock. We advise that Renters provide a qualified lifeguard (NLS Certified, First Aid, and CPR). Review the General Property & Liability Insurance coverage to ensure compliance with water safety and watercraft safety requirements. There is a public boat launch towards the south end of Lac Pelletier, should you want to bring additional larger boats or watercraft.
  - f. **Fishing:** Fishing is NOT allowed near the main dock swimming area or the north boat dock. You must use the south fishing dock and bring your own personal gear and equipment. For more information and to purchase Angling Licenses, please refer to:  
<https://www.saskatchewan.ca/residents/parks-culture-heritage-and-sport/hunting-trapping-and-angling/angling/buy-an-angling-licence>
5. **Accommodations:**
  - a. **Bedding, Towels & Toiletries:** Renters bring their own bedding, towels and personal toiletries, and are expected to clean used facilities before leaving.
  - b. **Rooms & Cabins:** Accommodations range from single rooms, 5 beds, 4-8 beds (double bunks), 10 beds, and 10-20 beds (double bunks). All beds are single beds with memory foam mattresses. The Priest and Cook single rooms are air-conditioned. The nurses' room and volunteer room are located in the Main Hall, closest to the Main Hall washrooms. All cabins have windows that open for airflow. Window fans and stand fans are often available. Additional details available at: [camplemieux.com/rentals.html](http://camplemieux.com/rentals.html)
  - c. **Camping and Reception Tents:** Both are welcome but must follow considerations for the property, such as avoiding waterlines when staking, no parking in lanes where emergency vehicle access would be required, nor where damage to the natural elements of camp would occur (i.e. no damage to or removal of trees/shrubs, tents are moved bi-weekly for week-long rentals).
  - d. **RV Sites:** There are three (3) RV plug-ins available near the northeast corner of the large field. There will be a rental charge per plug for RVs using electricity from these 15-amp plug-ins.
6. **Respect:**
  - a. **Social Media:** We respectfully request and expect that all images and videos posted to social media reflect our camp's mission and vision. Our mission and vision can be found at: [www.camplemieux.com](http://www.camplemieux.com)
  - b. **Fire Bans:** All Rural Municipality of Lac Pelletier #107 fire bans must be respected and enforced by the Renter. Contact the RM of Lac Pelletier Office (306-627-3226) for current fire ban updates during the week. Anchor Pointe Lakeside Diner (306-627-3206) across the lake can give second-hand fire ban information on the weekends.
  - c. **Waterfront Equipment:** We ask for your respect and cooperation in the careful handling of all boats, paddles, and inflatables to avoid unnecessary damage during use and when pulling them in and out of storage. Any damages will result in additional costs to your group. We offer canoes, kayaks, and a paddleboat. Do enjoy the water-trampoline when set up.

- d. **Respecting Lake Neighbours:** Although Camp Lemieux is fairly secluded, noise carries easily across Lac Pelletier. We ask your group to be mindful of the time of day and ensure respectful noise levels to ensure positive relations with lake neighbours. Official noise complaints from the RM of Lac Pelletier and/or the Lac Pelletier Regional Park will result in loss of the Damage & Cancellation Deposit.
- e. **Smoking/Chewing/Vaping/Zins, and Illegal Drug Use:** Camp Lemieux has a tobacco-free policy in ALL of the buildings. The fire pit is the designated outdoor “smoking” spot. All cigarette butts/vapes/zins are to be placed in this designated outdoor smoking spot and cleaned at the end of the rental. Illegal drugs are not allowed on Camp Lemieux property. If there is suspicion of possession or use of illegal drugs during the rental, the Renter will be asked to leave immediately, without a refund.
- f. **Environmental Impact:** Thank you for your cooperation in respecting the natural environment at camp by:
  - Not removing or defacing natural growth. Do not cut or pull down trees/shrubs. Do not dig any additional fire pits.
  - Leaving the grounds clean and in order. Use of any type of markings, tape, etc. are discouraged and must be removed at the end of your event on either Camp Lemieux property or any other landowner’s property.
  - Dogs are welcome on outside grounds only (not inside buildings), provided they are kept in a portable kennel, and owners are responsible pet owners who pick up after their pets. Pooper scoopers and/or biodegradable plastic bags are highly recommended.
  - Please switch the lights off when not in use. Be sure to close doors and windows when leaving buildings, unless otherwise instructed.
  - Motorized recreation vehicles (i.e. motorbikes, quads) are not welcome on Camp property. All vehicles MUST park in designated parking areas.

**AFTER RENTAL:**

- 7. **Clean-Up:** Before departure, see that all buildings are clean, windows closed, and all garbage picked up. Please refer to the Rental Walk-Through & Cleaning List provided during the initial walk-through.
- 8. **Final Walk-Through:** Before departure, the Renter will be required to accompany the Caretaker on a final walk-through. The final walk-through allows documentation of any post-rental concerns and/or damages beyond normal wear and tear. The Rental Walk-Through & Cleaning List will be referenced and signed during the final walk-through.

*I have read the Camp Policies above and agree to abide by them for the duration of the Rental Agreement. I acknowledge that by signing this Rental Agreement, I am responsible for ensuring that the rest of the Renters are aware of the above Camp Policies. I acknowledge that failure to comply with these Camp Policies by any member associated with the Renter will result in the Damage & Cancellation Deposit being withheld by Camp Lemieux as payment for breach of contract. I acknowledge that legal action may be considered for unpaid damages should they exceed the amount of the Damage & Cancellation Deposit.*

- The **Damage & Cancellation Deposit** is included or has been previously paid via:
  - Cheque #: \_\_\_\_\_
  - Cash
  - E-Transfer
  - Date: \_\_\_\_\_
- Full rental payment** will be made before the rental begins.
- Proof of General Property & Liability Insurance** will be provided at least one week before the rental date (excluding Camp Outs).
- A copy of a valid **Saskatchewan Liquor & Gaming Authority Special Occasions Permit** is required for alcohol on-site and must be provided before the rental starts. The original will be presented to the Caretaker during the initial walk-through.
  - Yes, there will be alcohol on-site.
  - No, there will not be alcohol on-site.

\_\_\_\_\_ Rental Primary Contact Signature

\_\_\_\_\_ Dated

**Email Agreement & E-Transfers to:**

[camp.lemieux@gmail.com](mailto:camp.lemieux@gmail.com)

**Mailed Agreement & Cheques to:**

**(Cheques Payable To: Camp Lemieux)**

Camp Lemieux  
 Attn: Rental Coordinator  
 239 4th Ave SE, Swift Current, SK  
 S9H 3L6

<b>For Office Use Only:</b>		Ch #: _____	Amount: _____
Date Received (m/d/y): _____		Received By: _____	
Board Decision:	Approved	Denied	(circle)
Board Meeting Date: _____			

**For Office Use Only:** (m/d/y) *NOTE: Circle options where applicable.*

**Camp Rental Agreement**      Date Received \_\_\_\_\_      Email      Mail

**Damage & Cancellation Deposit**      Date Received \_\_\_\_\_      E-transfer      Mail      In-Person

E-Transfer Received: \_\_\_\_\_      Cash/Cheque Received: \_\_\_\_\_      Cheque #: \_\_\_\_\_

**SLGA Special Occasion Permit Copy**      Date Copy Received \_\_\_\_\_      Email      Mail      In-Person

Official Copy Presented During Initial Walk Through      YES      NO      N/A

**Final Walk-Through Checklist** submitted by Caretaker to Camp.

Date Received \_\_\_\_\_      Email      Mail      In-Person

**Damage & Cancellation Deposit Returned**, pending no damages incurred during rental.

Date Returned \_\_\_\_\_      E-transfer      Mail      In-Person      Cheque #: \_\_\_\_\_

Designated Rental Caretaker: \_\_\_\_\_

Caretaker Phone: Cell \_\_\_\_\_      Landline \_\_\_\_\_

Caretaker Email: \_\_\_\_\_

Caretaker Honorarium: \_\_\_\_\_      N/A      E-Transfer      Cheque #: \_\_\_\_\_

Name of Board Member reviewing Agreement & confirming the above to be accurate & true:

(Please Print) \_\_\_\_\_

\_\_\_\_\_  
**Board Member Signature**

\_\_\_\_\_  
**Dated**

**Additional Notes/Comments:**